

BAHAMASAIR – CLAIMS – CUSTOMER PROPERTY FORM
PASSENGER PROPERTY FORM : DAMAGED or LOST BAGGAGE

QUICK TRACE REFERENCE NUMBER _____

IMPORTANT: You must attempt to claim your baggage immediately after arrival at your destination airport. All damaged or missing baggage must be reported to a Bahamasair agent prior to leaving the airport. Once initially reported, use this form to report the details of your loss and submit it to Bahamasair in accordance with the Reporting Terms below. To validate your claim, you must sign this form where indicated below. By doing so, you acknowledge you are the rightful owner of such items, loss occurred while the items were in the possession of Bahamasair and all reported information is correctly stated. Fraudulent claims will not be honored and are subject to appropriate legal recourse. Please retain copies of all documents sent to us for your records.

NAME: FIRST/ MIDDLE INITIAL / LAST:		BEST PHONE NUMBERS (WORK & HOME):		E-MAIL ADDRESS:	
SIGNATURE (REQUIRED):		BAHAMASAIR RECORD LOCATOR:			
HOME ADDRESS:				P. O. BOX:	
CITY / STATE / ZIP:				OCCUPATION:	
DESTINATION CITY:		No. BAGS CHECKED:	No. BAGS MISSING	BAG CLAIM CHCK No.:	
CITY WHERE BAGS WERE CHECKED:		AT TICKET COUNTER: YES NO		AT GATE: YES NO	
DID YOU ATTEMPT TO CLAIM YOUR BAG IMMEDIATELY AFTER ARRIVAL?		YES		NO	
DID YOU REPORT THIS MISHANDLING TO A BAHAMASAIR AGENT BEFORE LEAVING AIRPORT?		YES		NO	
BAHAMASAIR FLIGHT NUMBER:		FLIGHT DATE:		CLAIM AMOUNT:	

BAGGAGE DESCRIPTION

BAGS AFFECTED	COLOR	TYPE	BRAND	DATE PURCHASED	ORIGINAL COST	CURRENT VALUE

CONTENTS DESCRIPTION

ARTICLE	HOW MANY	BRAND, SIZE, MATERIAL COLOR	WHERE PURCHASED (STORE NAME)	DATE PURCHASED	ORIGINAL COST	CURRENT VALUE

REPORTING TERMS: This form must be completed for damaged baggage within 21 (twenty-one) days the original claim. Delayed baggage remaining unlocatable after 7 (seven) days from the date the baggage was originally placed in the possession of Bahamasair Holdings, will be considered lost. At which time, this form must be completed and forwarded to Bahamasair within the next 21 (twenty-one) days. Failure to do so within the required reporting time periods (21 days for damaged baggage and 28 days from original claim for lost baggage) will invalidate any claim for compensation related to damaged or lost baggage. Please complete, sign and mail this form, along with supporting documentation (receipts, orders, pictures, etc.) to:

Baggage Claims, Bahamasair Holdings Limited, P.O. Box N4881, Nassau, Bahamas

<u>INTERNAL BAHAMASAIR USE</u>	
CLAIM AMOUNT: \$ _____	APPROVED AMOUNT: \$ _____
PROPERLY SUPPORTED: YES NO PARTIAL	
APPROVED BY: _____	DATE: _____ ACCTING: _____